

CBEA OUTSTANDING BUSINESS EDUCATOR

(Elementary/Middle School, High School, Post-Secondary, University)
(One Award at each Level)

DESCRIPTION

Each year no more than four CBEA members may be recognized for outstanding performance in the classroom. One recipient from each level may be recognized. Applicants or their representative(s) should complete the form and submit it to the Service Recognition Chair by the deadline established by the Board of Directors.

Recipients must currently be teaching at the level recognized. The four levels shall be:

- a. Elementary/Middle School—includes junior high school
- b. High School—may be a 3- or 4-year high school
- c. Post-Secondary—includes community colleges, vocational, and adult schools
- d. University—includes all 4-year colleges and universities

This award is to be presented to someone who has done significant work in the classroom in the form of innovative teaching, program development, business education promotion, and/or student organizations. The awards shall be represented by an appropriately worded plaque presented at the State Conference.

SELECTION CRITERIA (MINIMUM)

To be considered for one of these awards, a person must:

- a. Have been a CBEA member for the immediate past three years prior to receiving the award as well as be a current member the year the award is presented.
- b. Be currently teaching at the level for which the award is presented.
- c. Have advanced Business Education in the classroom through classroom instruction, writings, speaking, research, student organizations, or outstanding contributions. Contributions may have been made over an extended period of time, but the major impact must have occurred within three years prior to the nomination.

NOMINATION PROCEDURE

Nominations will be made by CBEA sections. Properly completed applications must be submitted to the Service Recognition Chairman at least TWO WEEKS in advance of the Fall Board of Directors meeting. The nomination will be limited to the forms provided. Forms will follow the guidelines of the Western Business Education Association (WBEA) and the National Business Education Association (NBEA) awards.

The Service Recognition Chairman will verify that the official nomination information form is properly completed. The Service Recognition Chairman will present the nominees to the CBEA Board of Directors for review and action.

PRESENTATION OF AWARD

The Outstanding Business Educator awards shall be presented at the CBEA Annual State Conference. A professional plaque with the CBEA seal will be designed and presented to each recipient.

CBEA 2017 Award Nomination form

Nomination Guidelines (Please Read Carefully)

1. Nominations must be made by a CBEA member or by the Executive Board of CBEA. The nominator signing the form must be a current CBEA member, or the nominee will be disqualified. The signed nomination form must be forwarded to the nominee for completion. Incomplete nomination packets received at CBEA headquarters will not be considered by the selection committee.
2. Nominations must be on this 2017 nomination form cover sheet with the biographical data of the nominee on the accompanying sheet (p.2). Biographical data may not exceed one page, one side only. A 10-point or larger font is required.
3. Two one-page, one sided supporting letters may (not required) be included in the nomination packet.
4. Nominations should be emailed as an attachment to bklivingston4199@gmail.com.
5. Nominations must be received by July 1, 2017.

Failure to follow ANY of the nomination guidelines will result in disqualification of the nomination!

Date

Full Name of Nominee

Address

City

State

Zip

Present Position

CBEA Membership No.

Daytime Phone

Name of Nominator

Signature

Address

Position

CBEA Membership No.

[More]

Biographical Data of Nominee for Award (List most recent activities first)

Nominee: _____ Award: _____

1. CONVENTION ATTENDANCE . . . [List number of CBEA Annual Conventions and years attended during past seven years.]

2. DEGREES . . . [List degrees, institutions, and years attended.]

3. ADMINISTRATIVE/TEACHING EXPERIENCE . . .

4. PROFESSIONAL MEMBERSHIPS . . .

5. HONORS AND AWARDS . . .

6. PUBLICATIONS . . .

[More]

Please describe how you meet the criteria to receive this award (1-page, 1-sided)

Nominee: _____ Award: _____