

## CBEA HONORARY STATE LIFE MEMBERSHIP AWARD

## DESCRIPTION

An Honorary State Life Membership may be awarded to a retiring or retired individual who has made such a significant contribution to the advancement of business education in California that his/her selection for the state honorary life membership receives the approval of the CBEA Board of Directors. An individual awarded the CBEA Honorary Life Membership receives full membership privileges without payment of DUES. No more than two Honorary State Life Memberships may be awarded in any one membership year.

## SELECTION CRITERIA (MINIMUM)

To be considered for approval by the Board of Directors, a person will meet the FIRST and SECOND listed requirements and AT LEAST THREE (3) out of the four (4) remaining criteria:

1. Service to CBEA as a state officer, delegate (2 years), or appointee to the CBEA Board of Directors. Two years of service is a minimum consideration.
2. Current CBEA member (if not retired).
3. CBEA member at least two (2) years immediately prior to retirement.
4. CBEA member minimum of ten (10) consecutive years.
5. Advanced Business Education in California through classroom instruction, writings, speaking, research, or special contributions.
6. Advanced Business Education nationally through writing, speaking, research, or service to national/regional professional associations.

## NOMINATION PROCEDURE

Nominations will be made by sections of CBEA. A CBEA Section wishing to nominate an individual for a CBEA Honorary State Life Membership shall submit a properly completed official nomination information form to the Service Recognition Chairman at least TWO WEEKS in advance of the Fall Board of Directors meeting. The nomination will be limited to the form provided. No other support materials may be attached.

The Service Recognition Chairman will verify that the official nomination information form is properly completed and will present the names of the nominees to the members of the CBEA fall Board of Directors for review and action.

## PRESENTATION OF AWARD

The Honorary STATE LIFE membership card may be presented at the CBEA Annual State Conference to the recipient. The award is NOT made to a proxy.

The Honorary STATE LIFE MEMBERSHIP CARD may be presented to the State Life Member at the Section meeting by the Section Representative or may be mailed directly to the retiring member by the STATE PRESIDENT OR DESIGNEE.

An Honorary State Life Membership Award certificate, in an appropriate frame, will also be presented to the honorary member.

# CBEA 2017 Award Nomination form

## Nomination Guidelines (Please Read Carefully)

1. Nominations must be made by a CBEA member or by the Executive Board of CBEA. The nominator signing the form must be a current CBEA member, or the nominee will be disqualified. The signed nomination form must be forwarded to the nominee for completion. Incomplete nomination packets received at CBEA headquarters will not be considered by the selection committee.
2. Nominations must be on this 2017 nomination form cover sheet with the biographical data of the nominee on the accompanying sheet (p.2). Biographical data may not exceed one page, one side only. A 10-point or larger font is required.
3. Two one-page, one sided supporting letters may (not required) be included in the nomination packet.
4. Nominations should be emailed as an attachment to [bklivingston4199@gmail.com](mailto:bklivingston4199@gmail.com).
5. Nominations must be received by July 1, 2017.

Failure to follow ANY of the nomination guidelines will result in disqualification of the nomination!

\_\_\_\_\_

Date

\_\_\_\_\_

Full Name of Nominee

\_\_\_\_\_

Address

\_\_\_\_\_

City

State

Zip

\_\_\_\_\_

Present Position

\_\_\_\_\_

CBEA Membership No.

Daytime Phone

\_\_\_\_\_

Name of Nominator

Signature

\_\_\_\_\_

Address

\_\_\_\_\_

Position

CBEA Membership No.

[More]

## Biographical Data of Nominee for Award (List most recent activities first)

Nominee: \_\_\_\_\_ Award: \_\_\_\_\_

1. CONVENTION ATTENDANCE . . . [List number of CBEA Annual Conventions and years attended during past seven years.]

2. DEGREES . . . [List degrees, institutions, and years attended.]

3. ADMINISTRATIVE/TEACHING EXPERIENCE . . .

4. PROFESSIONAL MEMBERSHIPS . . .

5. HONORS AND AWARDS . . .

6. PUBLICATIONS . . .

[More]

Please describe how you meet the criteria to receive this award (1-page, 1-sided)

Nominee: \_\_\_\_\_ Award: \_\_\_\_\_