

THE CBEA AWARD FOR OUTSTANDING SERVICE

Nominations due to Awards Committee Chair by July 1, 2017 (email to bklivingston4199@gmail.com)

AWARD

The CBEA Award for Outstanding Service is CBEA's highest professional award. The award is for a person who has served and contributed to CBEA and business education in California through state leadership, service, research, and writing.

NOMINATIONS

The nominee submitted for the CBEA Award for Outstanding Service will be an individual who has served and contributed to CBEA and business education through state leadership, service, research, and writing. State leadership may, but does not necessarily mean service on the State Board of Directors. The individual nominated must not be currently serving as an elected corporate officer.

There shall be no limit to the number of times a person may be nominated or presented the award.

The CBEA Award Nomination form is to be used for each candidate. CBEA Section delegates are to submit nomination forms to the CBEA State Service Recognition Chairman two weeks prior to the Board of Directors meeting in the fall. Each year the State Board of Directors may approve the granting of only one CBEA Award for Outstanding Service.

The nomination will be limited to the form provided. **NO OTHER SUPPORTING MATERIALS MAY BE ATTACHED!**

PRESENTATION

The CBEA President notifies the recipient of the CBEA Award. The Program Chairman of the Annual State Conference must also be notified by the State President.

The CBEA Award is presented at the Annual State Conference by the CBEA President or his appointee.

If the recipient of the award is unable to be present at the conference, a proxy should be selected to receive the award on behalf of the recipient.

CBEA 2017 Award Nomination form

Nomination Guidelines (Please Read Carefully)

1. Nominations must be made by a CBEA member or by the Executive Board of CBEA. The nominator signing the form must be a current CBEA member, or the nominee will be disqualified. The signed nomination form must be forwarded to the nominee for completion. Incomplete nomination packets received at CBEA headquarters will not be considered by the selection committee.
2. Nominations must be on this 2017 nomination form cover sheet with the biographical data of the nominee on the accompanying sheet (p.2). Biographical data may not exceed one page, one side only. A 10-point or larger font is required.
3. Two one-page, one sided supporting letters may (not required) be included in the nomination packet.
4. Nominations should be emailed as an attachment to bklivingston4199@gmail.com.
5. Nominations must be received by September 1, 2017.

Failure to follow ANY of the nomination guidelines will result in disqualification of the nomination!

Date

Full Name of Nominee

Address

City

State

Zip

Present Position

CBEA Membership No.

Daytime Phone

Name of Nominator

Signature

Address

Position

CBEA Membership No.

[More]

Biographical Data of Nominee for Award (List most recent activities first)

Nominee: _____ Award: _____

1. CONVENTION ATTENDANCE . . . [List number of CBEA Annual Conventions and years attended during past seven years.]

2. DEGREES . . . [List degrees, institutions, and years attended.]

3. ADMINISTRATIVE/TEACHING EXPERIENCE . . .

4. PROFESSIONAL MEMBERSHIPS . . .

5. HONORS AND AWARDS . . .

6. PUBLICATIONS . . .

[More]

Please describe how you meet the criteria to receive this award (1-page, 1-sided)

Nominee: _____ Award: _____